



NATIONAL PROGRAMME OFFICER

Open to Internal and External Candidates

Organizational Unit :	MIGRATION, ENVIRONMENT, AND CLIMATE RESILIENCE
IOM Classification :	NATIONAL PROGRAMME OFFICER (Migration, Environment & Climate Resilience)
Duty Station :	COLOMBO
Salary Per Month :	LKR 581,720.00 (NO-B)
Type of Appointment :	ONE YEAR FIXED TERM
Estimated Start Date :	AS SOON AS POSSIBLE
Closing Date :	APRIL 21, 2024

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to government and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Under the direct supervision of the Chief of Mission (COM) and in close coordination with Resource Management Officer (RMO) and Programme Team Leaders, the incumbent will be responsible for leading and managing the Migration, Environment, Climate Change, and Disaster Risk Reduction (MECR) portfolio of IOM Sri Lanka and be responsible for all project work carried out under within the MECR portfolio. In particular, he/she will:

Core Functions / Responsibilities:

1. Coordinate and supervise the implementation of Migration, Environmental degradation, Climate Change and Risk Reduction (MECR) activities and programmes in Sri Lanka, through the effective and timely implementation of programme activities, technical contributions to support the development of projects, and monitoring of budgetary and administrative aspects, in line with IOM policies and practices as well as donor requirements.
2. Maintain close relationship with stakeholders and beneficiaries, including the government, UN agencies, Non-Governmental Organizations (NGOs), Civil Society Organizations (CSOs), local communities, donors, and participate in appropriate coordination and operational inter-agency fora relevant to the programmes/projects.
3. Facilitate the mainstreaming of MECR in existing programmatic areas through the implementation of project activities within Emergency Response, Transition and Recovery, Durable Solutions, and Migration Management programme activities.
4. Provide technical guidance on migration, environment, climate change and disaster risk reduction in Sri Lanka Country Office (CO) in technical coordination with Regional Thematic Specialists (RTSs) in MECC and ERC and draft general and/or specific information on programme activities as requested by donors/external parties, COM, the Regional Office, Headquarters (HQ) and other relevant counterparts.
5. Contribute to the strategic direction of MECR, proposing and integrating new approaches and procedures as required.
6. In close coordination with the Programme Support Unit, Research Compliance and Partnership Unit (RCPU) and other programme units, participate in resource mobilization by drafting technical inputs for the development of new projects, providing information to support the drafting of proposals by other staff, liaising with donor counterparts and supporting the production of communication and visibility tools and materials.
7. Supervise project support staff, prepare inputs for performance evaluations, and assist in the resolution of team conflicts.
8. Contribute to narrative and progress reports, cost modifications, public information material, and other documents, as required by IOM and/or project donors.
9. Check compliance with IOM and donor requirements, including those related to procurement, finance, and human resources, and follow up with relevant IOM support units as required.
10. Be the focal point of IOM Sri Lanka in relation to MECR, including to the UNSDCF and other national, regional programmes, initiatives.
11. Monitor project/programme development initiatives in other IOM member states and document best practices.
12. Undertake duty travel in Sri Lanka relating to project activities, monitoring and liaison with counterparts.
13. Perform such other duties as may be assigned.

Required Qualifications and Experience

Education

- Master's degree in in the field of climate change & environmental management, environment & sustainability, migration studies, social sciences and/ or any other related field from an [accredited academic institution](#) with two years of relevant professional experience; or,
- University degree in the above fields with four years of relevant professional experience.

Experience

- Experience in the field of migration issues, including operational and field experience, project development, management, and reporting;.
- Experience in liaising with governmental authorities, donors, academia, other national/international institutions, and NGOs.

Skills

- Understanding of migration in relation to environment, climate change and natural hazards;
- Demonstrated level of expertise in the thematic area relevant to project development;
- Sound knowledge of international fora and policy process in the areas of migration, climate change, environment, disaster risk reduction, knowledge of frameworks such as UN conventions on climate change, ecosystems, desertification etc;
- Understanding of legal frameworks human rights approaches, soft law and protection issues related to environmental migration;
- In depth knowledge of the broad range of migration related subject areas dealt with by the Organization;
- Knowledge of UN and bilateral donor programming;
- Knowledge of international fora and policy process in the areas of migration, climate change, environment, disaster risk reduction;
- Knowledge of legal frameworks human rights approaches, soft law and protection issues related to environmental migration..

Languages

Fluency in **English** and **Sinhalese / Tamil** is required; Fluency in all three languages is advantageous.

Required Competencies

Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – Behavioural indicators - *level 2*

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Managerial Competencies* – Behavioural indicators - *level 2*

- Leadership: provides a clear sense of direction, leads by example, and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential.
- Empowering others and building trust: creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- Strategic thinking and vision: works strategically to realize the Organization's goals and communicates a clear strategic direction.

*As Applicable

Other

Appointment will be subject to certification that the candidate is medically fit for appointment and successful reference checks.

Women with the above qualifications are encouraged to apply.

How to apply:

Interested candidates are invited to submit their applications with the following documents:

- a. Detailed bio data
- b. Cover letter including two work related referees (non-related)
- c. Pre-screening form ([here](#))

Kindy submit your application via email to HRSRILANKA@iom.int indicating position applied on subject line by **Sunday 21st April 2024**. Applications without the above mentioned will not be considered and only shortlisted candidates will be contacted.

Posting period:

From 07.04.2024 to 21.04.2024

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training or other fee). IOM does not request any information related to bank accounts during the selection process.