

SENIOR MIGRATION HEALTH NURSE (MH)

Open to Internal and External Candidates

Organizational Unit	: MIGRATION HEALTH
IOM Classification	: SENIOR MIGRATION HEALTH NURSE (MH)
Duty Station	: COLOMBO
Salary Per Month	: LKR 406,165.00 (G7)
Type of Appointment	: ONE YEAR FIXED TERM
Estimated Start Date	: AS SOON AS POSSIBLE
Closing Date	: FEBRUARY 25, 2024

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to government and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Under the overall supervision of the Chief of Mission (CoM) and the direct supervision of the Chief Migration Health Officer (CMHO) the successful candidate will be responsible for the carrying out the following duties and responsibilities in relation to the Migration Health Assessment Centre (MHAC) in Colombo, Sri Lanka.

Core Functions / Responsibilities:

1. Lead daily nursing and administrative activities of the health assessments of Inbound and Outbound Migration Health Assessment Centres (MHACs) to fulfil the technical requirements of the resettlement countries in the areas of:
 - o Medical examinations;
 - o Imaging;
 - o Laboratory testing;
 - o Vaccinations;
 - o TB management;
 - o Treatment and referrals;
 - o Pre-departure procedures and medical movements;
 - o Counselling;
 - o Documentation, certification and information transmission;
 - o Directly observed treatment/therapy short-course (DOTs);
 - o Fitness-to-travel checks; and,
 - o Other technical areas as may be required.
2. Supervise all daily nursing and administrative activities, namely:
 - o Assign tasks to nurses and clerks;
 - o Monitor pre-examination information sessions, counselling, history, follow up and vital signs taking; verify that nurses and medical clerks enter information into relevant databases in a timely and accurate manner, in accordance to their specific functions; and,
 - o Facilitate and monitor implementation of fraud-prevention measures, including testing performed outside of the MHAC.
3. Contribute to the establishment and maintenance of an optimal workflow at the health assessment site by suggesting and implementing improvements to facilitate timeliness of completion of nursing and clerical tasks.
4. Verify that all migrant/refugee identity check mechanisms are well established and followed.
5. Implement quality assurance and quality control measures for nursing and clerical activities; participate in writing SOPs and instructions as well as staff training.
6. Verify that SOP's, checklists and standard universal precautions within MHAC are followed.
7. Check that the MHAC pharmacy, stock, medical kits and emergency kits within the MHAC and for medical escorts if applicable are well maintained according to guidelines and SOP's.
8. Coordinate, follow up and verify procurement for MHAC – including purchase orders, payment requests and invoices.
9. Gather and analyze administrative reports and program updates as necessary; report any inconsistencies or issues to the CHMO.
10. Coordinate the planning and execution of mobile missions if applicable.

11. Coordinate, and perform if needed, the medical escort duties when required to ensure migrants receive continued care throughout all phases of migration (before departure, during the journey and at the final destination).
12. Gather and analyze statistical information and share with the CMHO as per preset and agreed upon format.
13. Maintain collaborative relationships with various partners to facilitate the follow up and relevant information sharing. Partners include internal IOM departments, other health providers, panel physicians, Embassies other UN agencies or NGO's and others as applicable.
14. May have responsibility for direct supervision of a designated team.

Required Qualifications and Experience

Education

- University Degree in Nursing from an accredited academic institution with at least five years of professional experience, or;
- A valid license (SLMC Reg.) to practice as a nurse in Sri Lanka is mandatory.

Experience

- Experience in the areas of Tuberculosis management, mass immunizations, communicable diseases, laboratory testing or public health and supervisory role is required.
- Experience in briefing and counselling the clients is a strong requirement.
- Previous experience in working with refugees and public health or migration health set up would be an added advantage.

Skills & Abilities

- Excellent technical skills including phlebotomy is required.
- Adequate computer skills and ability to use MS Office Applications are highly desired.

Languages

Fluency in **English** and **Sinhalese / Tamil** is required; Fluency in all three languages is advantageous.

Required Competencies

Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – Behavioural indicators - *level 2*

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Managerial Competencies – behavioural indicators

- Leadership: provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential.
- Empowering others and building trust: creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- Strategic thinking and vision: works strategically to realize the Organization's goals and communicates a clear strategic direction.

Other

Appointment will be subject to certification that the candidate is medically fit for appointment and successful reference checks.

Women with the above qualifications are encouraged to apply.

How to apply:

Interested candidates are invited to submit their applications with the following: (Incomplete application will not be considered)

- a. Detailed bio data
- b. Cover letter including two work related referees (non-related)
- c. Pre-screening form ([here](#))

Kindy submit your application via email to HRSRILANKA@iom.int indicating position applied on subject line by **Sunday 25th February 2024.**

Only shortlisted candidates will be contacted.

Posting period:

From 11.02.2024 to 25.02.2024