

## CHECKLIST FOR THE DOCUMENT VERIFICATION FOR IMMIGRATION NEW ZEALAND

Please tick the box for all relevant documents listed below to indicate that you have included them in your verification application.

***Please note that failure to submit required documents will result in refusal to conduct verification.***  
(Refer the Information Guide)

### DOCUMENTS SUBMITTED

- |  |                          |
|--|--------------------------|
| 1. The Checklist .....   | <input type="checkbox"/> |
| 2. The Cover Letter.....   | <input type="checkbox"/> |
| 3. Completed IOM Verification Application.....   | <input type="checkbox"/> |
| 4. Financial Information Sheet.....  | <input type="checkbox"/> |
| 5. Letter/Letters of Authorization (Applicant's & Sponsor's).....  | <input type="checkbox"/> |
| 6. Academic/Professional certificates  |                          |
| a. Academic certificates issued by the Department of Examinations attested through the consular division of Ministry of Foreign Affairs.....                     | <input type="checkbox"/> |
| b. Copies of certificates and transcripts issued by other academic institutions.....   | <input type="checkbox"/> |
| 7. Employment records.....   | <input type="checkbox"/> |
| 8. Proof of financial solvency   |                          |
| a. Original Balance confirmation letters from CBSL approved financial institutes.....  | <input type="checkbox"/> |
| b. Relevant bank statements (past 6 months) and copies of Deposit Certificates (Refer the Information Guide).....  | <input type="checkbox"/> |
| 9. Signed letter from the applicant/sponsor acknowledging that they finance the expenses involved in the study/migration/travel process (If applicable)<br>..... | <input type="checkbox"/> |
| 10. Photocopies of the applicant's passport bio page and alterations.....  | <input type="checkbox"/> |

_____ Authorized signature of the agent	_____ Company seal
Full Name .....	
Designation .....	
Name of Organization .....	
Address .....	
.....	