



## LABORATORY SUPERVISOR (MH) ~ COLOMBO

Open to External & Internal Candidates

Organizational Unit	: <b>MIGRATION HEALTH</b>
IOM Classification	: <b>LABORATORY SUPERVISOR (MH)</b>
Duty Station	: <b>COLOMBO</b>
Salary per Month	: <b>LKR 212,019.00 (G6)</b>
Type of Appointment	: <b>ONE YEAR FIXED TERM</b>
Estimated Start Date	: <b>AS SOON AS POSSIBLE</b>
Closing Date	: <b>FEBRUARY 12 2023</b>

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to government and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

### ***Context:***

Under the direct supervision of the Chief Migration Health Officer (CMHO) and the overall supervision of the Chief of Mission (CoM) the incumbent will be responsible for technical support to laboratory services with respect to Migration Health Assessments (HAP) and other programmes implemented by the IOM Migration Health Unit in Colombo, Sri Lanka.

### ***Core Functions / Responsibilities:***

1. Organize laboratory services and oversee daily activities for efficient and optimal service delivery while adapting services to prevailing local conditions, levels of expertise and available technology.
2. Verify that facilities and bio-safety measures in the laboratory meet international standards and country requirements; inform the supervisor of any non-compliance and propose corrective actions.
3. Verify that standards of laboratory services correspond to HAPs and other programmes or project requirements via keeping Standard Operating Procedures (SOPs) up to date and annual review.
4. Maintain and promote high quality with regards to international standards in all aspects of service delivery via internal quality control and organizing and facilitating in external quality assessment.
5. Monitor needs of staffing levels for planned workload. Participate in recruiting, training, guiding and supervising laboratory staff. Promote staff development and continuous training needs for staff.
6. Participate in annual HAP activities planning and budget preparation related to laboratory services.
7. Ensure that the equipment and consumables are sufficient for the anticipated workload. Plan and coordinate procurement, delivery, installation, and operation of all laboratory equipment and optimal expenditure of consumables.
8. Monitor maintenance of established system of organized record keeping and information management for timely delivery of results, data collection, analysis and reporting for laboratory monitoring and facilitation to operational research.
9. Liaise on laboratory related topics with national laboratories and laboratories in other countries, IOM Departments and national relevant entities.

### ***Required Qualifications and Experience***

#### **Education**

- Master's Degree and/or University Degree in Medical (Clinical) Laboratory Science, Microbiology or other related field from an accredited academic institution with Four (4) Years of Professional Experience as Medical Laboratory Technician (MLT); or
- Minimum Six (6) years of related work experience with a Diploma in Microbiology/Laboratory field;
- A valid licence (SLMC Reg.) to practice as a MLT in Sri Lanka.

#### **Experience**

- Six years of relevant laboratory experience in a busy institution, preferably in a mycobacteriology laboratory;
- Supervisory training and/or managerial experience is a strong requirement.

## Technical

- Effectively applies and transfers relevant technical knowledge and practices to personnel and laboratory operations.
- Computer literate with understanding of accurate data collection and analysis for monitoring and continuous improvement of laboratory services and performance.
- Good awareness of the laboratory role in health systems, optimal use of resources for quality and efficient services delivery.

## Languages

Fluency in **English** and **Sinhalese / Tamil** is required; Fluency in all three languages is advantageous;

## Required Competencies

### Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

### Core Competencies – Behavioural indicators - *level 1*

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

### Managerial Competencies – behavioural indicators

- Leadership: provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential.
- Empowering others and building trust: creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- Strategic thinking and vision: works strategically to realize the Organization's goals and communicates a clear strategic direction

## Other

Appointment will be subject to certification that the candidate is medically fit for appointment and successful reference checks.

Women with the above qualifications are encouraged to apply.

### How to apply:

Interested candidates are invited to submit their applications with the following documents:

- a. Detailed bio data
- b. Cover letter including two work related referees (non-related)
- c. Pre-screening form ([here](#))

Kindly submit your application via email to [HRSRILANKA@iom.int](mailto:HRSRILANKA@iom.int) indicating position applied on subject line by **Sunday 12<sup>th</sup> February 2023**.

Only shortlisted candidates will be contacted.

### Posting period:

From 29.01.2023 to 12.02.2023